Contents of the latest version of the "General Terms of Sales and Service" – 07/02/08/2021 version – of the company of **Grupa Wolff spółka jawna with its registered office in Kraków – KRS [court ID] 0000875953** (details in the footer) (previously: Grupa Wolff spółka z ograniczoną odpowiedzialnością spółka komandytowa – [court ID] KRS 0000409409)

I. General terms

1. Based on the agreements concluded in particular with foreign partners, we intermediate in the sales of their products or resale products previously purchased from them, we sell/deliver our own products, as well as offer the performance of specific services, either independently or in cooperation with foreign partners. The scope of our services may be found on our website: www.grupa-wolff.eu.
2. Our service offers for customers, specifically sales (delivery) of products and performance of services, are based on the terms specified in this document (hereinafter referred to as the "GTS"), unless the parties make other arrangements in writing.
3. These GTS apply in all relationships between us and the customer to regulate the principles of mutual cooperation, in which we act as the service provider, i.e. the supplier of products, services, work, etc.
4. Any provisions amending the contents of these GTS will be binding for us solely if they are confirmed by us in writing by the persons authorised for representation.
5. Any documents, illustrations, brochures, drawings, elaborations and information about dimensions, weights and parameters, referring to specific products/engineering solutions we provide are reliable only approximately, without prejudice of the right to make technical changes, unless they are expressly identified as binding. We reserve any copyrights to them.
6. The contents of any information, materials and documents handed over to the customer, including offers, and any calculation and pricing data or technical information are and remain our property and represent our trade secret. This means that they may not be rendered available, disclosed or copied without our written consent and may not be used for any other purpose than filing an order with us/conclusion of agreement. Any attempts to breach the reservations will result in proportionate consequences.
7. As long as sales are referred to, this should be understood as delivery as well.

II. Agreement conclusion methods

1. The basic method of agreement conclusion is by way of an offer, which consists in determining any major provisions of the agreement on the basis of:
a) an offer given by us to the customer;
b) an order we receive from the customer;
c) an order confirmation given by us to the customer.
An offer confirmation may be, specifically, information about the date of the planned shipment of product/services performance or other type of document confirming order acceptance for execution.
2. Another equivalent method of agreement conclusion is signing the agreement document in the presence of the authorised representatives of both parties, upon arrangement of any major elements of mutual services of the parties, or based on our offer previously sent to the customer, which indicates the basic scope of service.
3. Unless expressly stated in the wording of the offer, the offer does not generally include preparing

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a design, execution of construction works, obtaining consents, permits or administrative decisions, or incurring costs related to these activities. We assume that before signing an agreement or confirming an order, any details regarding the requirements for commencing and continuing work as well as the schedule of work under the respective offer will be arranged. The order completion deadline will be kept by us subject that the customer hands-over the jobsite to us as well as obtains and serves to us any biding administrative decisions, authorisations and permits required to perform the agreement, and also any documents and data needed for the proper performance of our duties.

III. Service completion deadlines

1. The service completion deadline specified in our offer is binding for us unless in the order confirmation sent immediately to the customer we indicate another closest possible completion deadline. The service completion deadline is reserved for our benefit.
2. In compliance with Sections III.5 and III.6 below, the period for the service performance shall only commence once the customer submits to us the technical documentation and data required for the order performance, completes all the necessary formalities, and makes the contractually stipulated advance payments, subject to our confirmation in writing or by e-mail.
3. The service completion deadline is deemed to be kept if on that date, at the latest, we notify the customer in writing or by e-mail about the ordered products readiness for shipment or performance of a specific service.
4. In the event of our delay in performing a service, the customer may determine an adequate grace period for the fulfilment of the commitment. The grace period shall be subject to our approval in writing or by e-mail. Should we fail to fulfil the commitment within the grace period, the customer is entitled to withdraw from the agreement by written notice in that regard. The notice shall be effective as soon as we receive it.
5. The deadline for or service completion is extended for the time of hindrance in its performance resulting from a force majeure, including in particular: the actions by government agencies/authorities, lockout, lockdown, risk of war, acts of terror, unrest, natural disasters, events resulting in chemical or radioactive contamination, damage or poisoning, failure, hindrances or other major interruptions whether at the plant of our partner/supplier or customer, strikes, including production disturbance, or disturbance in road traffic or on borders, issue of legal or tax standards introducing additional conditions for marketing a product, shortage of labour, raw-materials or production materials, withdrawal from or suspension of a product manufacturing, or in the event of other unforeseen circumstances outside of our control, which significantly limit us or our contractors in performing the service or prevent it completely. A force majeure event is also a limitation, hindrance, or disturbance, including the above listed ones, which results from an epidemic (pandemic), specifically SARS-CoV-2 coronavirus. We commit to immediately inform the customer about any force majeure event, as far as possible, in the form of a document. We expect the same from our customer. We will apply utmost effort to limit the consequences of force majeure to the minimum. If the obstacle lasts longer than three months, both parties are entitled to withdraw from the agreement in whole (if the agreement performance has not yet commenced) or in part of the non-fulfilled commitment, whereas the customer has the right only after having granted us the grace period of no less than 1 (one) month. If the customer withdraws from the agreement, we shall not be liable for any losses resulting from non-fulfilment of the commitment, unless such loss results from our premeditated action or as an effect of

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our major negligence. The provisions of Section V.3 sentence 2 apply accordingly.

6. If the delivery deadline specified in the offer is an estimate, we reserve the right to extend the period in that case. If this results from reasons which are outside of our control, the customer shall raise no claims against us with regard to delayed delivery. By placing an order based on an offer with an estimated delivery deadline, the customer is fully aware of that and accepts the said reservation. On our part, we shall apply utmost effort to ensure timely performance of deliveries of the products ordered in the quantities and at the dates specified in the specific orders, such as to limit the possible delays to the minimum. The provisions of Section V.3 sentence 2 apply accordingly.

7. The customer is not entitled to any damages from us or to any other claims for delay in the commitment fulfilment.

IV. Prices and payments

1. Our "price", if not agreed otherwise, shall be the price of the products offered by us or the remuneration for service, as identified in the offer or in the order confirmation (binding is the price indicated in a document with the latest date), increased for the VAT and the value of the costs of packaging, insurance, transport and other additional services needed for the performance of the agreement. Our price, calculated as mentioned above, shall be stated in a VAT invoice/invoices (in case of payment in instalments) issued by us. The price specified in the offer does not include VAT, which will be added and stated in the invoice at the rate binging on the date of the invoice issue.

2. Our invoices will be issued and sent to the customer in electronic form. E-invoice, e-invoice correction and e-invoice duplicates will be recorded in PDF format and sent by us through electronic mail (e-mail) from the address: e-faktury@grupa-wolff.eu, to the address specified by the customer. An appendix to our offer is a letter of agreement signed unilaterally by us with regard to issuing and sending electronic invoices. The customer is requested to fill in the letter of agreement with their registration data and NIP [tax ID], as well as their e-mail address for sending the invoices, sign it and send back to us at the address: sekretariat@g-w.eu. Once signed, the letter of agreement is binding and shall not be renewed with the subsequent offers. As long as these GTS refer to invoices, these should be understood as "e-invoices".

3. Unless otherwise agreed, the customer shall pay the price in three equal instalments; the first one within 7 days of serving the order confirmation to the customer; the second one within 7 days of reporting the readiness for service (specifically the readiness of a product for shipment or service performance); the third one within 7 days of the date of shipping the product or service completion. Each part of the payment will be documented with a separate invoice. In case of payment delay we shall be authorised to charge the maximum statutory interest on each day of delay, the value of which on the date of signing these GTS equals the reference rate of the National Bank of Poland plus 5.5 percentage points, multiplied by 2.

4. The payment should be made to our bank account identified in the invoice, compliant with the bank account included in the below list of our current bank accounts:

At ALIOR BANK SA:

a) PL 68 2490 0005 0000 4530 2198 2550 – PLN account
b) PL 45 2490 0005 0000 4600 1423 8149 – EUR account
c) PL 78 2490 0005 0000 4600 4801 9842 – GBP account
d) PL 25 2490 0005 0000 4600 5318 4591 – USD account

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At SANTANDER BANK SA:

a) PL 97 1090 1665 0000 0001 0460 3074 – PLN account

b) PL 15 1090 1665 0000 0001 0495 8406 – EUR account.

5. We declare that the aforesaid bank accounts are reflected in the list of VAT tax payers, as referred to in Article 96b of the Act of 11 March 2004 on the Tax on Goods and Services (consolidated text in Journal of Laws of 2020, item 106, as amended).

6. As refers to offers expressed in euro (EUR) or other foreign currency, we reserve that we only accept payment of the whole gross amount in the currency in which the invoice has been issued (this refers to each invoice, including VAT and pro-forma invoice) and to the account of the respective currency identified in the invoice, with two exceptions referred to in Sections IV.7 and IV.8 below. In consequence, the payment made in other currency or to another bank account will not be treated as payment. The payment made in an incorrect manner way will be returned to the customer immediately after we receive the full amount due (gross invoice value) in the proper currency and to the proper bank account.

7. The first exception from the above principles of payment in a foreign currency refers to an invoice issued by us and identified as “SPLIT PAYMENT MECHANISM”, BUT ONLY IN THE PART REFERRING TO THE VAT STATED IN THE INVOICE. The tax should be paid in PLN, as converted to PLN from a foreign currency, in the amount stated in the invoice payable within the SPLIT PAYMENT MECHANISM; in such case the VAT value is converted at the mean exchange rate of the given foreign currency announced by the National Bank of Poland as at the last business day preceding the tax obligation date. Whereas the payment of the net amount due from an invoice (net value), also with regard to an invoice payable within the SPLIT PAYMENT MECHANISM, shall be made in the currency in which the invoice has been issued and to the account of the relevant currency stated in the invoice, with consequences described in Section VI.6 above in case of failure to abide by such payment.

8. The second exception from the above principles of payment in a foreign currency refers to each individual case in which we have expressly agreed to the issue of an invoice covering the sales of products (the so called product invoice) in the Polish currency, despite the fact that the prior offer, order or agreement with the customer covered for a price in a foreign currency. In such case all of the values in the invoice will be identified in the Polish currency, upon prior conversion of the net price from the agreement currency at the selling rate of the foreign currency binding at Alior Bank SA or Santander Bank SA at the date of the VAT invoice issue, solely at our discretion.

9. In case of the customer's delay in payment of any price instalment, except the interest due, we reserve the right to raise claims for damages resulting from the loss incurred by us.

10. The Customer is not entitled to suspend payment or to deduct their amounts due against our amounts due resulting from the agreement performance, specifically in case of defects in products, unless we have agreed to that in writing or it has been adjudged by a final Court verdict/decision.

V. Transfer of risk, liability for non-performance/inadequate performance of the agreement

1. The risk of loss, damage or destruction of a product is transferred to the customer, at the latest, at the time of the product release by us or from the warehouse of our partner/supplier directly to the customer, or in case of product delivery through a carrier or forwarder, at the time of the products release to a representative or employee of that company. If the delivery is not made due to the reasons for which the customer is liable, the transfer of risk to the customer takes place at the time we report

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readiness for the product shipment. In such case the product ready for shipment remains at the manufacturer's/supplier's warehouse or at our company, and the customer bears the costs and risk related thereto. The payment date, despite non-receipt of the products by the customer, shall remain unchanged.

2. We shall not be liable for any material losses, including property damage or personal injury, originating after the products release by us or from the warehouse of our partner/supplier, without prejudice to Section V.3 below.

3. We shall not be liable for any loss or damage whatsoever resulting from non-fulfilment of a commitment, improper fulfilment of the commitment, including also delay in fulfilment, except as a result of our wilful misconduct or gross negligence. Our liability, in each case, regardless of the number of the events, shall be limited to the value of the actual loss or damage (specifically, it does not cover for loss of benefits or other losses, loss of income, profit, possibility of operation, stoppage at work, capital costs, damages or any contractual penalties, including those paid by the customer to their contractors), and shall not exceed:

a) for an agreement of continuous nature, the performance of which consists of individual specific orders – the total of our net price (remuneration) stipulated for that specific order/event to which the loss-perpetrating event refers;

b) for an agreement of one-off nature, the performance of which does not require additional orders covering one or several services on our part – the total of our net price (remuneration) stipulated in the agreement.

VI. Title reservations

1. The products delivered by us remain our property until they are fully paid for. The customer may not dispose of the products until the ownership title has passed to them.

2. We shall be entitled to retain the products to be delivered and impose a contractual lien on them until the claims resulting from the agreement are settled or secured.

3. Should the customer dispose of the product contrary to the limitation specified in Section VI.1 above, they are obliged to provide us with all the benefits they have received or will receive in the future on that account.

VII. Agreement termination, delay in payment/agreement performance by the customer, withdrawal from the agreement and customer insolvency

1. Upon written request of the customer, which is accepted by us, it is possible to terminate the agreement on the terms mutually agreed by the parties.

2. If the customer delays the payment (of any part) or the performance of their contractual duties, we may claim a security of payment from the customer, specifically, in the form of an unconditional bank or insurance guarantee, payable at first demand, issued by an entity accepted by us, or in the form of a return of the delivered product to a place indicated by us, without withdrawing from the agreement by the time of payment by the customer of the whole price of the product delivered/service performed. The costs of temporary product return to us and another shipment of the product to the destination indicated by us are covered by the customer. The risk of loss, damage or destruction of the product is vested in the customer by the time of re-shipment of the product to it's final destination.

3. If the customer delays payment (of any part) or the performance of their contractual duties

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(specifically handing-over the jobsite to us, etc.), we may suspend the performance of the agreement without incurring any negative consequences of that, without prejudice the enforcement of our right to claim additional security from the customer. The suspension of the performance of our duties:

a) in case of providing a security in the form of a bank or insurance guarantee – will continue until the customer submits a security accepted by us;

b) in other cases – will continue until the payment of the delayed amount by the customer in its full value.

4. Notwithstanding the rights indicated in Sections VII.2 and VII.3 above, if the customer delays any payment (or any part thereof), delays the performance of their contractual duties (specifically handing-over the jobsite to us, etc.), we may withdraw from the agreement within 90 days of the occurrence of the delay. The withdrawal shall become effective as soon as the customer receives from us a written notice in that regard. In case of withdrawal, we may claim from the customer an immediate return of the delivered products/things used in the performance of service. Moreover, we may raise monetary claims against the customer with regard to indemnification of the loss on account of non-fulfilment of commitment, including reimbursement of the costs of delivery and acceptance of a product incurred by us, providing that the value of the indemnification, regardless of the value of losses or costs incurred on that title, shall not be lower than 10% of the total of our price (remuneration), converted into the Polish currency in the event of an agreement in a foreign currency at the selling rate of the foreign currency binding at Alior Bank SA or Santander Bank SA at the date of our issuing the notice on withdrawal from the agreement, solely at our discretion.

5. If after the conclusion of the agreement the financial standing of the customer deteriorates, which could threaten the payment to us, or if the customer has completely suspended payments to us, or if there are enforcement proceedings pending against the customer's assets, or if the customer's operations are suspended or liquidated, we shall be entitled to withdraw from the agreement or make the continuation of the current delivery/service performance or future delivery/service performance dependent on the payment of advance or security in another manner identified by us, solely at our discretion. The provisions of Sections VII.3 sentence 2 and VII.4 sentences 3 and 4 apply accordingly.

6. In the events referred to in Section VI.5, any other liabilities of the customer against us shall be paid by the customer immediately (they become immediately payable), and any agreements on delayed payment (trade credits) become invalid.

7. If the customer:

a) fails to abide by the agreed products or services acceptance deadline; or

b) fails to fulfil the conditions necessary for their acceptance; or

c) refuses to accept any part of delivery – we are authorised to withdraw from the agreement without granting the customer a grace period, and to claim indemnity from the customer for the losses originating as a result of non-fulfilment of the customer's commitment. The withdrawal may refer, at our sole discretion, to the whole agreement or a part of agreement in which the customer has not fulfilled their commitment, as well as to the whole remaining, previously non-performed part of the agreement. The provisions of Section VII.4 sentences 3 and 4 apply accordingly.

8. The provisions of this Section VII do not prejudice other cases of withdrawal from the agreement specified in the other Sections of these GTS.

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VIII. Price-change clause

In the event that due to a change in circumstances we are forced to generally increase our prices for the delivered products or services performed, or if such situation affects our partner/supplier, we are entitled to claim additional payment from the customer within the limits of the increase we have introduced, also for the pending agreements, or to withdraw from the agreement, whereas the right of withdrawal may be performed within up to 120 days of the change of circumstances occurrence. Further, if the customer does not agree with the respective increase, they have the right to withdraw from the agreement in the remaining, previously non-performed part, within up to 30 days of the increase notification. This clause refers particularly to increases of at least 5% in the selling rate of EUR or other currency in which the value of the customer's order has been priced.

IX. Warranty and guarantee/ Return of products

1. We are not liable for any physical or legal defects warranty with regard to the products delivered or services performed.
2. We grant a guarantee for the delivered products/services performed on our own or the guarantee is granted by the products' manufacturer, but only when we hand over to the customer a separate guarantee-terms document at the time of concluding the agreement, at the latest. The guarantee period is 12 months and is counted for products from the time of transfer of the risk of loss, damage or destruction of the respective product, as referred in Section V; and for services and other performances – from the time of service provision/agreement performance, unless our offer provides otherwise or the parties shall explicitly decide, at least in documentary form. Under the guarantee we are only liable for defects inherent in the object of our performance at the date of the guarantee period commencement.
3. In the relationship between us and the customer, after the delivery has been made, and which refer to the possible comments or reservations as to the very delivery or the products delivered, we require a notification of the same by the customer, each time, at least by e-mail, with an exact description of defects. At our request, the customer is obliged to temporarily deliver the defective element at their own cost and risk, to our address or the address of our partner/supplier. If the complaint is accepted, the justified costs of delivery of the faulty element will be reimbursed to the customer.
4. Except for a return under guarantee, the return of the purchased products is not basically acceptable, without prejudice to Section IX.5.
5. In a specific case, at a written or at least an e-mail request of the customer, we may consent to a return of products based on the following conditions, whereas for the acceptance of the request at least a documentary form is required:

a) the return of a product is possible within 3 months of the date of the invoice issue;
b) the return refers to a product which has not been used, is not damaged and is in the original, intact unit packaging;
c) the return is made by a return to our warehouse in Balice or to another place agreed by the parties at least in a documentary form, whereas we are obliged to issue and send to the customer a correction invoice with regard to the product return;
d) the product returned is properly secured in transport and insured;
e) the return takes place at the cost and risk of the customer;

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f) the customer shall be charged with a flat-rate handling fee amounting 25% of the value of the product retuned (value as in the purchase invoice), covering the costs of the return handling.
These principles of return of the purchased products may be modified at our express consent, granted at least in a documentary form.

X. Provisions regarding personal data, copyrights, references

1. We declare that we are the data controller within the meaning of Article 4 item 7 of the Regulation (EU) 2016/679 of the European Parliament and the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (EU OJ L 119, page 1) (hereinafter referred to as the "GDPR"), for the personal data of the people referred to in the agreement as the representatives of the party, contact persons or persons responsible for the performance of the particular tasks under the agreement, such as: (i) forename and surname, (ii) e-mail address, (iii) phone number.
2. We commit to process the data in accordance with the agreement, the GDPR and other provisions of the generally binding laws.
3. We shall process the data of the people referred to in Section X.1 for the purposes resulting from our legally justified interest, such as the agreement performance, determination, pursue and defence of legal claims under the agreement or related thereto.
4. We commit to perform the information duty on behalf of the other party towards the people referred to in Section X.1, including to inform them about the disclosure of their data to the other party in the scope and for the purposes described above, and specifically identifying the information required under Articles 13 and 14 of the GDPR, providing that the customer serves their information clause to us; and without prejudice to that, we oblige the customer to the same handling of our information duty presented in the information clause attached in the final part of these GTS. The party that fulfils the information duty on behalf of the other party is not liable for the scope or the contents of the information duty.
5. We reserve the right to include information about the conclusion of an agreement with the customer in advertising and marketing materials, at a prior consent of the customer expressed in writing, without prejudice to the provisions of Section X.6. The contents of all public communications and information, which is in any way related to the performance of the agreement for the customer, must be previously agreed in writing between the parties, except for the communications and information referred to in Section X.6.
6. The customer expresses their consent for the use of reference letters, acceptance certificates or other documents confirming the proper performance of our commitments to the customer in (public or private) tender procedures in which we are going to take part as a bidder independently or within a consortium, or as a subcontractor of the bidder. If we are committed to keep confidentiality, this provision overrides the contents of that commitment with regard to the consent granted in this provision. The customer ensures that the personal data in the aforesaid references/acceptance certificates and other documents will be provided to us at the consent of the interested parties, upon their prior notification by the customer, in accordance with the GDPR and the local regulations issued based on the GDPR.
7. Any copyrights which are vested in us with regard to the object of the performance, including to software and documentation made independently by us, and specifically any designs, plans, cost

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estimates, templates or other technical documents, as well as commercial materials, such as catalogues, folders, brochures, photos, descriptions, etc., belong solely to us or are used by us based on a licence granted by the authorised entity.

8. At the time of payment of the contractual remuneration, the customer obtains a non-exclusive licence for the use of the rights referred to in Section X.7 in the scope and on the fields of exploitation which are needed for the proper and compliant with application use of the object of the agreement for internal, non-commercial purposes of the customer, which covers specifically the designs we have made independently. The use of the rights by the customer is limited in each case to the purpose of the respective agreement and may not lead to an infringement of our legitimate interest, whereas copying or disclosing them to any third parties is allowed solely based on an explicit legal regulation, subject that it complies with the purpose of this agreement and the purpose of granting this licence.

9. The licence referred to in Section X.9 is transferable, whereas any transfer thereof may take place solely together with the legal title to the object of the performance and the limitations resulting from the above provisions of this Section X.

10. Our remuneration for granting the licence and any performances related to copyrights and industrial property rights is included in the value of the offer/agreement, unless explicitly provided otherwise therein.

XI. Final provisions

1. The place of performance is the place identified in the customer order, or in the absence of such determination – the registered office of the customer.

2. The court competent to resolve any disputes is the court in Kraków, Poland.

3. Any correspondence with the customer is sent by us in the manner specified above or, or if not specified, by e-mail or by mail, to the number or address identified by the customer in the order. Any amendments in that regard, or temporary disturbances in communication require a written or e-mail notification of their existence to us, for them to be valid. Otherwise, the correspondence sent by us will be deemed to have been delivered on the third day following its posting to the customer.

4. Any correspondence to us shall be sent by the customer to the addresses/numbers identified in the offer (order confirmation) or the agreement, or in their absence, to the following numbers/addresses:

a) mailing address: ul. Spacerowa 5, 32-083 Balice,

b) e-mail address: info@g-w.eu.

5. This document is an integral part of the agreement concluded with the customer in the scope which has not been regulated therein, unless the agreement expressly provides otherwise. The appendices referred to in the GTS are integral parts of the GTS.

6. No general commercial terms and conditions or other such documents applied by the customer shall be binding within the scope of an agreement concluded with the customer to which these GTS apply, unless we express our consent thereto in writing.

7. If a specific form is not stipulated by these GTS, which refers to any statements (including the offer), consents, notifications, etc., a documentary form, at least, is required for their validity.

8. The customer may not without our consent transfer any rights or duties resulting from an agreement concluded with us (assignment ban).

9. To the extent which has not been regulated herein, the provisions of the civil law apply.

GRUPA WOLFF
Adres korespondencyjny:
ul. Spacerowa 5,
32-083 Balice
info@grupa-wolff.eu
www.grupa-wolff.eu
+48 12 2018 100

Dane finansowe (do faktury):
GRUPA WOLFF Spółka Jawna (dawniej GRUPA WOLFF sp. z o. o. sp. k.)
ul. Pasternik 94A, 31-354 Kraków, **NIP**: 679-22-53-664.
Spółka zarejestrowana w Krajowym Rejestrze Sądowym przez Sąd Rejonowy dla Krakowa - Śródmieścia XI Wydział Gospodarczy.
KRS: 0000875953, **REGON**: 351258092.

10. Any amendments to this document, in order to be valid, must be published on the website of www.grupa-wolff.eu.

11. If any of the provisions of these GTS are considered invalid, ineffective or unenforceable (hereinafter referred to as “faulty provisions”), these GTS remain valid. In the situation referred to in the preceding sentence, Grupa Wolff spółka jawna commits to replace the faulty provisions of the GTS with provisions which are closest in their meaning to the faulty ones.

12. These GTS were accepted and signed on 02 August 2021, and at the same time published on the website of www.grupa-wolff.eu. These shall apply to any agreements concluded with the customer, from the date of their publishing on the aforesaid website. Agreements concluded before that date shall be governed by the previously binding General Terms of Agreements, version 6/04/01/2016.

02 August 2021

Zbigniew Andrzej Wolff

Elektronicznie podpisany przez Zbigniew Andrzej Wolff
Data: 2021.08.03 10:25:42 +02'00'

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GRUPA WOLFF information duty (GDPR)

With regard to the coming into force of Regulation (EU) 2016/679 of the European Parliament and the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (Regulation), we kindly inform that your personal data and the personal data of your representatives are processed in accordance with Article 6.1 letters (b), (c) and (f) of the Regulation (in reference to the below listed items):

1. for the purpose of the performance of agreement with our customer, including for each order, and they shall be stored for the period of at least 6 years from the time in which the operations, transactions and procedure related to the agreement (the last order) have been finally completed, and the liabilities are paid, settled or time-barred, and also after the termination of any guarantees and the title of the agreement or order performance;
2. for the purpose of making statistics and analyses for own needs, and in that case the personal data will be stored for 3 years of the last activity related to the personal data.

Providing your personal data is voluntary, however, a failure to provide them will prevent the performance of the agreement or order.

As regards the customer's representatives, employees, etc., their data are received directly from the customer who represents them or from publicly available sources.

The personal data controller is: Grupa Wolff spółka jawna with its registered office in Kraków (previously: Grupa Wolff spółka z ograniczoną odpowiedzialnością spółka komandytowa - KRS [court ID] 000409409), ul. Pasternik 94A, 31-354 Kraków, entered in the Register of Entrepreneurs kept by the District Court for Kraków-Śródmieście, 11th Commercial Division of the National Court Register, under the KRS number: 0000875953, NIP [tax ID]: 6792253664, REGON [statistical ID]: 351258092, MAILING ADDRESS: 32-083 Balice, ul. Spacerowa 5, website: www.grupa-wolff.eu.

As regards personal data protection, you may contact the controller's representative Mr Zbigniew Wolff at the e-mail address: rodo@grupa-wolff.eu or at the mailing address of the personal data controller identified in the preceding paragraph.

Your personal data is disclosed to the entities with which we cooperate, for the performance of agreements for you, and also to the entities providing mail, courier, accounting and legal services, as well as to the Grupa Wolff companies (Grupa Wolff sp. z o.o, Atex Wolff i Wspólnicy sp. j., Atex sp. z o.o.).

Each of you or your representatives is entitled to:

1. access the contents of your data;
2. have the data corrected, erased or restricted in processing;
3. have the data moved;
4. raise an objection;
5. withdraw the consent at any time without affecting the compliance with law of the processing made based on the consent before the latter has been withdrawn.

Moreover, you are entitled to file a complaint with the President of the Office for Personal Data Protection, if you consider that the processing of personal data breaches the provisions of the Regulation. The above information applies also to any customer's representatives, employees, etc., therefore, please distribute the information to them.

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